NATIONAL OIL FUEL CARD ORDER FORM

Please tick the appropriate box

Pre-paid ☐ or Post-Paid ☐

New Card ☐ or Card Amendment ☐

NATIONAL OIL CORPORATION

Customer Name:	

Account No.

Card Customization form completion instructions:

- Tank capacity: Insert full tank capacity in litres if you wish to get a report when more fuel than capacity has been purchased.
- Mileage check: Tick in the box if you want a report of fuel consumption efficiency in Litres per 100Km.
- Products & services: Tick either "All Products" ONLY OR tick ONE type of fuel and ONE combination set of services
- Please tick the appropriate box: R.F.I.D is Radio Frequency Vehicle Identification Tag fixed on the specific vehicle, tick if desired.
- Time/Day/Zone: Tick ONE - 24Hr OR indicate the authorized time of card usage From and To under Daytime only; Tick ONE - Weekdays OR All days; Tick either "All Zones" or any
- Value limit: As a control for you, insert the maximum value you wish to allow per the period you tick (Day or week).
- Value of First Loading: Insert the initial amounts you wish to load on the card(s)

Card Customization: (Please read the completion instructions)			Time/Day/Zone Limitations									Value Limitation													Value Limitation									
Cardholder Name (Insert as to appear on face of card)	Vehicle Registration Number (Insert only if the card will be used for only one vehicle)	Tank Capacity (Optional)	Mileage Check	Premium	Diesel	Lubricants	Pitstop+Tyre/Tube+CarWash+Puncture	LPG (Refill + Accessories)	Convinience Store (KOKO)	Web Access	All products + other services	R.F.I.D Option?	24Hr Usage	Daytime Only (From ...am/pm.)	Daytime Only (To .....am/pm)	WeekDays + Weekends	WeekDays Only	All Zones	Nairobi	Mt Kenya	Nakuru	Eldoret	Kisumu	Mombasa	Value Limit						Per Day	Per Week	Per month	Value of First loading (for Pre- paid option) Or Monthly Credit Limit (for Post-invoice option)
Total number of cards on this form:																									TOTAL Credit Limit or Value of first loading									

NOTE

Please include the following Documents:

1) Copy of ID or passport (for individuals) Customer Authorisation to Create Cards
2.) Certificate of Incorporation/Registration (for companies) (Authorized Signatory)
3.) VAT Certificate (for Companies)
4.) PIN Certificate
5) A bankers cheques or cash deposit slip of the same amount as the "Total Initial Value".

Customer Authorisation to Create Cards
(Authorized Signatory & Rubberstamp)

6) National Oil Corporation of Kenya Bank Account Details: Equity Bank Limited. Bank Code: 68. Bank Swift Code: EQBLKENA. Branch: KENPIPE Industrial Area. Branch Code: 056. Account Number: 0560292466991

For Official use only National Oil Corporation Authorisation to Create Cards					
(Fuel Card Territory Manager)	(Card Manager)	(Head of Sales & Marketing)	General Manager - DSO	(Head of Finance)	(General Manager Finance & Administration)
	* All Prepaid Applications to terminate at the Head of Finance & Finance			* All Postpaid Applications must be signed by the GM-Administration	