

	<b>National Oil Corporation of Kenya</b>	<b>Ref No. NOCK/PRC/03(1339)2017-2018</b>
	<b>1<sup>ST</sup> ADDENDUM – TENDER FOR PROVISION OF SERVICE DELIVERY PLATFORM &amp; PAYMENT SOLUTION FOR MWANANCHI GAS PROJECT - 22<sup>nd</sup> December 2017</b>	<b>Page 1 of 5</b>

Please refer to the Tender for provision of service delivery platform & payment solution for Mwananchi Gas Project -**Ref No. NOCK/PRC/03(1339)2017-2018** advertised on 12<sup>th</sup> December 2017.

We hereby issue this 1<sup>st</sup> addendum, giving clarification and amending the tender document as below after requests were received from bidders:

Instructions to tenderers	to	Particulars of appendix to instructions to tenderer
2.1		<p><b>Particulars of eligible tenderer</b></p> <p>To be eligible to tender, in addition to the requirements given, the tenderer if previously contracted by National Oil to offer similar services, <b>must not</b> have had any negative evaluation for poor performance.</p> <p><b>a) The tenderer shall provide the following mandatory requirements (failure to submit the mandatory requirements will lead to disqualification from the tender process – preliminary evaluation)</b></p> <ul style="list-style-type: none"> <li>• Copy of Certificate of Registration/Incorporation.</li> <li>• Copy of valid Tax Compliance Certificate</li> <li>• <b>Copy of Communication Authority of Kenya (CAK) licence and/ or Central Bank of Kenya(CBK) approval</b></li> <li>• The tenderer’s Authority Letter allowing National Oil to seek references from the tenderer’s clients.</li> <li>• Duly filled, signed and Stamped Confidential Business Questionnaire. (Section III _ Standard Forms)</li> <li>• Duly filled, signed and stamped Bidder’s Declaration and Integrity Pact (Section III _ Standard Forms).</li> </ul> <p>The successful tenderer shall present certified copies of the above legal documents where applicable.</p> <p><b>b) Other requirements</b></p> <ul style="list-style-type: none"> <li>• The tenderer’s Authority Letter allowing National Oil to seek references from the tenderer’s clients.</li> <li>• Written references in similar and/or other assignments.</li> <li>• Is not limited or debarred under any of the provisions of the Public Procurement and Asset Disposal Act, 2015 and the Public Procurement and Disposal Regulation, 2006 to enter into a Contract;</li> <li>• Must not be bankrupt or in the process of being wound-up and is not the subject of legal proceedings for the purposes hereof;</li> <li>• Provide information regarding current litigation(s) in which the tenderer is involved (if any);</li> </ul>

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Instructions to tenderers	to	Particulars of appendix to instructions to tenderer												
2.4.3		The currency to be used is Kenya Shillings.												
2.7		<p><b>Evaluation and comparison of tenders</b></p> <ul style="list-style-type: none"> <li>Tenderers will be required to pass the preliminary evaluation having submitted all the requested mandatory documentation before being considered for technical evaluation.</li> <li>The evaluation criteria summarized below will be used to evaluate the technical responsiveness of the tenders. The complete technical evaluation criterion for each component of the <b>PROVISION OF SERVICE DELIVERY PLATFORM &amp; PAYMENT SOLUTION FOR MWANANCHI GAS PROJECT.</b></li> </ul> <p><b>National Oil hereby amends the Evaluation Criteria as below:</b></p> <p>The Schedule below shall be used as the technical evaluation criteria for the tender for provision of <b>PROVISION OF A SERVICE DELIVERY PLATFORM &amp; PAYMENT SOLUTION FOR MWANANCHI GAS PROJECT.</b></p> <p>Quality and Cost Based Selection(QCBS) shall be the method for evaluating the proposals</p> <p><b>EVALUATION CRITERIA</b></p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center;">#</th> <th style="text-align: center;">Requirement</th> <th style="text-align: center;">Supporting Documents</th> <th style="text-align: center;">Score</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">1.</td> <td>Bidder MUST demonstrate intergration of Sustainable Development Goals (SDGs) in their overall business environment and operations</td> <td>Policy Document</td> <td style="text-align: center;">5Marks</td> </tr> <tr> <td style="text-align: center;">2.</td> <td>The Bidder must show proof of existing relationships with Key payment platforms enabling partners including but not limited to financial institutions and Telcom service providers</td> <td>Partnership Agreements</td> <td style="text-align: center;">10Marks</td> </tr> </tbody> </table>	#	Requirement	Supporting Documents	Score	1.	Bidder MUST demonstrate intergration of Sustainable Development Goals (SDGs) in their overall business environment and operations	Policy Document	5Marks	2.	The Bidder must show proof of existing relationships with Key payment platforms enabling partners including but not limited to financial institutions and Telcom service providers	Partnership Agreements	10Marks
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Instructions to tenderers	to	Particulars of appendix to instructions to tenderer		
	3.	<p>Bidder MUST have a minimum of 2 consultants with at least 5 years experience in development, implementation &amp; support of USSD based payment solutions backed with:</p> <ul style="list-style-type: none"> <li>a) 5years’ experience in development of USSD based mobile solutions and interfaces</li> <li>b) 5years’ experience in performance issues with Payment solution systems, including investigating and solving these issues</li> <li>c) 5years’ knowledge of payments solutions and related server configuration specifics in relation to performance issues</li> <li>d) 5years’ Knowledge of Payment Solution customizations and their integration with ERPs and the related performance problems that can be caused with large custom implementations</li> </ul>	Consultant CVs	<p><b>10Marks</b> (5 Marks per Consultant)</p> <p><b>10Marks</b> (5 Marks per Consultant)</p> <p><b>10Marks</b> (5 Marks per Consultant)</p> <p><b>10Marks</b> (5 Marks per Consultant)</p> <p><b>Total-40 Marks</b></p>
	4.	The Bidder MUST have implemented a comprehensive a registration and/or payment solution in at least one public sector / government project funded by Kenyan government	Copy of contract	05 Marks
	5.	Bidder must have a trust of independent audit firm(s)	Valid Binding agreement	05 Marks



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	6.	Bidder must provide at least three (3) referees, one of which must be from a government entity operating in Kenya	Bidder's Letters	Reference  12 Marks (i.e 4 Marks each)
	7.	<p>Bidder must show proof that the tariff levied is in line with the project objective of enhancing LPG penetration while reducing deforestation and ensuring overall support of the Sustainable Development Goals (SDGs).</p> <p>The tariff structure must show how the initial cost incurred in developing the solution will be recovered through a transactional charges to the end user over the first 6 months of the project and use of the solution with approximately 1.2million cylinder transactions.</p>	Tarriff structure detailing all customer charges per transaction over time	5 Marks
	8.	Consultant MUST outline a comprehensive implementation plan for delivering the solution (Go-Live) within one month from the time of contract signing.	Implementation Plan & Gantt Chart (5 Mks each)	10 Marks
	9.	Bidder must demonstrate solutions's adaptability to current and future National Oil needs such as the fuel card and other business channels within the Organization.	Applicable Conceptual Architecture	8 Marks
			<b>TOTAL</b>	<b>100 Marks</b>
<p><b>To be considered technically responsive the tenderers must score a minimum of 70% of the total 100 points summarized above. Only tenderers who score 70% and above will proceed to the financial evaluation.</b></p>				

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		Tenderers whose Technical Proposals do not meet the minimum qualifying pass mark of 70% shall have their Financial Proposals returned unopened.  <b>To be considered technically responsive, a bidder must score more than 70 marks out of the possible 100Marks</b>

In order to give bidders ample time to effectively respond to the tender as per this 1<sup>st</sup> addendum, the cover page, clause 1.7, 1.8, and 2.5.3 that gave tender closing date and time as 29<sup>th</sup> December 2017 at 1100hrs have been amended and the **closing date and time extended to 5<sup>th</sup> January 2018 at 1100hrs (East Africa Time)**.

Bidders who have already submitted their tender documents and wish to amend them as per this 1<sup>st</sup> addendum prior to the tender closing date and time (**5<sup>th</sup> January 2018 at 1100hrs**), can do so by submitting additional documents clearly labeled **“amendment/addition to the TENDER FOR PROVISION OF SERVICE DELIVERY PLATFORM & PAYMENT SOLUTION FOR MWANANCHI GAS PROJECT Ref: NOCK/PRC/03(1339)2017-2018.”** With the instructions **“Do not open before 5<sup>TH</sup> January 2018 at 1100hrs (East Africa Time)”**.

Except as clarified herein, all the other terms and conditions of the tender remain as is and are unchanged.

**CHIEF EXECUTIVE OFFICER**