



**National Oil Corporation of Kenya**  
**1st ADDENDUM to the Tender for Provision of Maintenance and Repair**  
**Services for Compressors, Generators & Electricals**  
**12<sup>th</sup> October 2015**

Ref No. NOCK/PRC/03(1055)(B)

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Please refer to our **Tender for Provision of Maintenance and Repair Services for Compressors, Generators & Electricals – REF No. NOCK/PRC/03(1055)(B)** advertised on 29<sup>th</sup> September 2015.

We hereby issue this 1<sup>st</sup> addendum as below, after requests for clarification were sought as quoted below:

<b>No.</b>	<b>Bidder's Query/Clarification Request (quoted as asked)</b>	<b>National Oil Response and/or amendment to the tender</b>
1.	I would hereby request you to kindly email us your make and models of the compressors for us to enable to complete the bid. I highly appreciate your kind co-operation and assistance in the same.	The details as requested are given as per the below <ul style="list-style-type: none"><li>• The percentages of the Compressor models in the network<ul style="list-style-type: none"><li>○ Ingersoll Rand = 95%</li><li>○ Others 5%</li></ul></li><li>• Compressor Capacities 8Kva = 100%</li><li>• The percentages of the Generator models in the network<ul style="list-style-type: none"><li>○ Perkins = 60%</li><li>○ Cummins = 25%</li><li>○ Power link = 10%</li><li>○ Caterpillar = 5%</li></ul></li><li>• Generator capacities<ul style="list-style-type: none"><li>○ 30Kva = 85%</li><li>○ 45Kva = 10%</li><li>○ 60Kva = 5%</li><li>○ 100Kva = Currently not used but will have to assign the Pricing for future request</li></ul></li></ul>
2.	Appendix 3-D. Exclusion for Electrical works.	Correct reference in the Tender Document: Appendix 3 D – Exclusions from Fixed Prices



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No.	Bidder's Query/Clarification Request (quoted as asked)	National Oil Response and/or amendment to the tender
	i) Item 2. Replacement of whole lines. I suggest for a clear understanding, it should be read as "rewiring of sub-circuits and replacement of supply cables complete with associated tasks e.g. excavation."	Item 2 is replaced and to be: Replacement of control Panels, re- wiring of the sub – circuits and other major repairs including supply of cables complete with associated task such as Excavation
	Appendix 4. Exclusion for Generator. i) Item 3. This may cause some confusion. There is section as Exhibit I in this document and therefore this sentence should be deleted.	Correct reference in the Tender Document: In Appendix 4 – there is no exclusion for generator, the correct appendix is Appendix 1: Maintenance of Generators – exclusions from fixed prices (item no. 3) bullet 3 read as: <i>"The cost (materials only) as special components/spare parts as listed under Exhibit 1"</i>  The proposed correction is accepted. There is no Exhibit I in the tender document – the statement is deleted and is not applicable in the tender documents.
	ii) Item 4 Major repair. Repair of alternator involves many components which at times may not all be faulty at a given time. The repair should then be very specific to particular component. This may be revised in segments to read. a) Stator rewinding. b) Rotor rewinding, c) Excitation coil rewinding. d) Replacement of rectifier. e) Replacement of AVR. f) Replacement of rotating diodes/ diode plate	Correct reference in the Tender Document: In Appendix 4 – there is no exclusion for generator The exclusion referencing to generators is under Appendix 1: Maintenance of Generators – exclusions from fixed prices (item no. 4) bullet 4 read as: <i>"Major repairs (engine overhaul and armature, alternator rewinding) and other works as approved by National Oil Kenya."</i>  The Proposed Changes are accepted and bullet 4 is replaced to read: "Major repairs which include: a) Engine overhaul and armature b) Alternator rewinding which includes: i. Stator rewinding, ii. Rotor rewinding, iii. Excitation coil rewinding. iv. Replacement of rectifier.



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		<ul style="list-style-type: none"> <li>v. Replacement of AVR.</li> <li>vi. Replacement of rotating diodes/ diode plate</li> <li>c) and any other works as approved by National Oil</li> </ul>
	<p>iii) Item 3 from down should be corrected. Should read...            Complete re-coring of radiator; not "recording" as indicated.</p>	<p>In Appendix 4 – there is no exclusion for generator            The exclusion referencing to generators is under Appendix 1: Maintenance of Generators – exclusions from fixed prices (item no. 4) bullet 9 read as:  <i>“Complete recording of engine radiator”</i></p> <p>The Proposed Changes are accepted and bullet 9 is replaced to read:  <b>“complete re-coring of ending radiator”</b></p>
	<p>iv) On the pricing appendixes, kindly correct and clarify whether the prices should be VAT inclusive or Exclusive. This is because as stressed elsewhere, all prices quoted should be Inclusive of All Taxes.</p>	<p>For all the appendixes and price schedules, the reference to taxes remain as given in the specific price schedules (tables). The table titles that reference to taxes have been amended through this 1st addendum to have no reference to taxes, e.g. “Monthly fixed prices per unit in KShs (Excluding 16% VAT)” has been amended to read “Monthly Fixed Prices per unit in KShs”.</p> <p>The tenderers are however required to clearly specify the taxes that will be applicable at the bottom of all the price schedules. The price schedules are as given in the Ms Excel format (with only the rates column to be filled by the tenderer been open and the other columns been locked). Through this addendum, submission of financial proposal will be as below:</p> <ul style="list-style-type: none"> <li>i) the duly filled Price Schedules, are to be submitted in soft copy in Ms Excel (editable format) and PDF (non-editable format) in a CD or saved in a Flash Disk. In addition, hard copies of the duly filled Form of Tender, printed duly filled price schedules signed and stamped, properly bound and clearly labeled <i>“Financial Proposal – Tender for Provision of Maintenance and Repair Services for Compressors, Generators &amp; Electricals – Tender Reference No.</i></li> </ul>



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No.	Bidder's Query/Clarification Request (quoted as asked)	<b>National Oil Response and/or amendment to the tender</b>
		<p>NOCK/PRC/03(1055)(B)" shall be submitted as one (1) ORIGINAL which shall be clearly marked "ORIGINAL" as appropriate and one (1) "COPY" which shall be clearly marked as such.</p>
3.	<p>i) Refer to Appendix VII, there is no provision on the Quotation format for Emergency Response/Breakdown Cost to be included.</p> <p>i) Refer to Appendix VII, there is no provision on the Quotation format for the cost of service for Generator sized 100KVA as referred in Appendix V Page 52 of 82</p>	<p>The quote will be based on the affected parts of the equipment e.g. compressor or generator and the quote will be treated as an Out of Contract (OOC) with the written approval of National Oil</p> <p>All the breakdowns costs are to be covered under the Monthly Fixed Prices</p> <p>NB: The monthly fixed prices (monthly retainer) covers all costs of preventive maintenance and emergency response costs, and labour. The costs in Schedule V are only used for out of contract jobs and thus covers spares, transport and labour.</p> <p>Currently, there is no 100Kva generator in the National Oil's network. However, whenever service will be required on a 100Kva generator (that may be bought in the duration of the contract), the service will be similar to the other generators hence the cost for generator quoted in that region will be applied.</p>
4.	<ul style="list-style-type: none"> <li>• Evaluation and comparison of tenders: Reference that technicians must have a Weights &amp; Measures certificates for the technician proposed for the service per region</li> <li>• Award of contract: Item iv: "who, having qualified in (iii) above, is invited for Competitive Negotiations and submits the lowest evaluated Best and Final Offer per region (with confirmation of availability of a minimum of two (2No.)</li> </ul>	<p>Through this addendum, all sections referencing to certificates by Weights &amp; Measures have been amended and replaced with relevant Energy Regulatory Commission (ERC) certification to be:</p> <ul style="list-style-type: none"> <li>• Evaluation and comparison of tenders: Technicians must have the relevant Energy &amp; Regulatory Commission (ERC) certificates (for one technician proposed per region)</li> </ul>



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	<p>Technicians per region of which one must have weights &amp; measures certificate).”</p> <p>Weights &amp; Measures certification is not applicable to these kind of services</p>	<ul style="list-style-type: none"><li>• Award of contract: Item IV: “who, having qualified in (iii) above, is invited for Competitive Negotiations and submits the lowest evaluated Best and Final Offer per region (with confirmation of availability of a minimum of two (2No.) Technicians per region of which one must have the relevant Energy Regulatory Commission (ERC) certificate).”</li></ul>
5.	<p>Also can the tender period be changed to run for Five years instead of the two years</p>	<p>The contract duration is confirmed to be on a one (1) year framework contract renewable based on performance. All sections in the tender that refer to the contract period been two (2) years are amended through this 1<sup>st</sup> addendum to be one (1) year framework contract.</p> <p>The contract period cannot be changed to run for five years so as to ensure effective quality service delivery and performance which will be evaluated during the one (1) year framework contract duration and based on good performance from the contractor will be extended.</p>
6.	<p>I hereby request to visit NNT so as get details of the generators as requested by the spares dealer</p>	<p>Viewing visits can only be done for the generator located at the National Nairobi Terminal (NNT) on Nanyuki Road, Industrial Area, Nairobi.</p> <p>Interested tenderers are to book a viewing visit by sending an email to <a href="mailto:smuigai@nockkenya.co.ke">smuigai@nockkenya.co.ke</a> and follow up with a phone call to 0206952000 (ask for Mr. Samuel Muigai)</p>
7.	<p>Appendix IV - Response Time Reference is made to pumps as per the table below:</p>	<p>Through this addendum, Appendix IV – Response Time is amended with the table referencing to pumps been deleted and not applicable to this tender.</p>



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	<table border="1"> <thead> <tr> <th style="background-color: #cccccc;">Other Equipment response time</th> <th style="background-color: #cccccc;">Response time in hrs</th> </tr> </thead> <tbody> <tr> <td>Grease pumps</td> <td align="center">8</td> </tr> <tr> <td>Grease pumps -within 60KM radius</td> <td align="center">6</td> </tr> <tr> <td>sunction line repair</td> <td align="center">20</td> </tr> <tr> <td>Pump installation</td> <td align="center">18</td> </tr> <tr> <td>Line pressure test</td> <td align="center">16</td> </tr> <tr> <td>Tank pressure test</td> <td align="center">16</td> </tr> </tbody> </table>	Other Equipment response time	Response time in hrs	Grease pumps	8	Grease pumps -within 60KM radius	6	sunction line repair	20	Pump installation	18	Line pressure test	16	Tank pressure test	16							
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8.	<p>Appendix IX – Sites</p> <p>The distribution of the stations:</p> <ul style="list-style-type: none"> <li>• Osupuko Service Station is under Nakuru Region should be changed to be under South Nyanza as Narok is nearer to South Nyanza (Kisii) than to Nakuru</li> <li>• Bungoma Service Station is under Kisumu Region but should be changed to be under Eldoret Region as Bungoma is nearer to Eldoret than to Kisumu</li> </ul>	<p><i>Through this addendum, Appendix IX – Sites has been amended with the changes of stations in the affected regions to be as below:</i></p> <ul style="list-style-type: none"> <li>• <i>Nakuru Region:</i> <table border="0"> <tr> <td>1. Ravine Road Nakuru</td> <td>2. Gilgil Town</td> </tr> <tr> <td>3. Nakuru Town</td> <td>4. Molo</td> </tr> <tr> <td>5. Lanet Nakuru</td> <td>6. Londiani</td> </tr> <tr> <td>7. Olkalou</td> <td>8. Bondeni Nakuru</td> </tr> <tr> <td>9. Nyahururu</td> <td>10. Lanet Service Station</td> </tr> <tr> <td>11. Gilgil Kikopey</td> <td></td> </tr> </table> </li> <li>• <i>Eldoret Region:</i> <table border="0"> <tr> <td>1. Langas Service Station Ksm Rd</td> <td>2. Kipkaren Service Station Ksm Rd</td> </tr> <tr> <td>3. Eldoret Central Service Station</td> <td>4. Eldoret Highway Service Station</td> </tr> <tr> <td>5. West Indies Service Station</td> <td>6. Bondeni Service Station</td> </tr> <tr> <td>7. Kitale Service Station</td> <td>8. Kitale Highway Service Station</td> </tr> </table> </li> </ul>	1. Ravine Road Nakuru	2. Gilgil Town	3. Nakuru Town	4. Molo	5. Lanet Nakuru	6. Londiani	7. Olkalou	8. Bondeni Nakuru	9. Nyahururu	10. Lanet Service Station	11. Gilgil Kikopey		1. Langas Service Station Ksm Rd	2. Kipkaren Service Station Ksm Rd	3. Eldoret Central Service Station	4. Eldoret Highway Service Station	5. West Indies Service Station	6. Bondeni Service Station	7. Kitale Service Station	8. Kitale Highway Service Station
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		<p>9. Mt Elgon Service Station            11. Kapsabet Service Station            13. Bungoma Service Station</p> <p>• <i>Kisumu Region:</i></p> <p>1. Kisumu Magharibi            3. Kisumu Family            5. Kisumu Lakeview            7. Matayos            9. Kakamega Central Service Station</p> <p>• <i>South Nyanza Region:</i></p> <p>1. Kisii National            3. Homa Bay            5. Konate            7. Kaplong            9. Osupuko</p> <p>10. Turbo Service Station            12. Cheptiret</p> <p>2. Kisumu Market            4. Kisumu Lake            6. Boya            8. Kakamega Sudi Service Station</p> <p>2. Migori            4. Oyugi            6. Inaga            8. Kapsoit</p>
9.	<p>i) We would also kindly request for extension of the closing date from 15th oct 2015 to 22nd oct 2015, to enable our office process some important mandatory documents required for the tenders.</p> <p>ii) I would like to request for an extension for the deadline for submission of the documents for the tender for provision of maintenance and repair services for compressors, generators and electrical NOC/PRC/03(1055)(B).</p> <p>This is to provide adequate time to fulfill the requirements. This comes after having a better understanding of the requirements as discussed in the pre-bid meeting.</p>	<p>In order to give the tenderers ample time to clearly quote and effectively respond to the tender whilst ensuring quality delivery of service, the deadline for submission of tenders (closing date and time) has been changed from 15<sup>th</sup> October 2015 at 1500hrs with the new closing date &amp; time been 30<sup>th</sup> October 2015 at 1500hrs (East Africa Time).</p>



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	Your consideration will be highly appreciated.	

In order to give bidders ample time to effectively respond to the tender, the cover page and clauses 1.8, 2.14.1.1, 2.14.2, 2.15.1, 2.16.1 and 2.18.1 that give the tender closing date and time as 15<sup>th</sup> October 2015 at 1500hrs (East Africa Time) **have all been amended and the new closing date and time extended to 30<sup>th</sup> October 2015 at 1500hrs (East Africa Time)**. Tenders will be opened soon after at The Boardroom - National Oil Corporation of Kenya on 5th Floor, AON Minet House, Mamlaka Road/Processional Way off Nyerere Road, Nairobi, in the presence of bidders and/or their representatives. *Late submissions shall not be accepted whatever the circumstances.*

**Except as modified herein, all the other terms and conditions of the tender remain as is and are unchanged.**

Bidders who have already submitted their tender documents (proposals) and wish to amend them after this 1<sup>st</sup> addendum prior to the new tender closing date and time (30<sup>th</sup> October 2015 at 1000hrs), can do so by submitting additional documents clearly labeled **“amendment/addition to the Tender for Provision of Maintenance and Repair Services for Compressors, Generators & Electricals – REF No. NOCK/PRC/03(1055)(B)”**.

**For the CHIEF EXECUTIVE OFFICER**

**Encl:** Annex – Price Schedules as Ms Excel Workbook